

THE UNIVERSITY OF HONG KONG



FINANCE AND ENTERPRISES OFFICE
財務及企業管理處

Payment Instructions for Admission Deposit of 2021/2022

1. The admission deposit for taking a UGC-funded full-time undergraduate programme is HK\$5,000 for local student. The deposit once paid is not refundable.
2. Please pay the deposit via:-
 - a. **Automatic Teller Machine (ATM) or Internet Banking facility of the following bank groups (if you have a local bank account in Hong Kong):**

ATM :	JETCO ATM with “JET Payment Service” logo	HSBC/Hang Seng Bank ATM with ‘Bill Payment Service’ logo
Internet Banking Website:	Please refer to the internet banking website of the bank that you have opened an account with.	www.hsbc.com.hk www.hangseng.com
Payee selection:	Select ‘Bill Payment’; ‘Education’ then ‘The University of Hong Kong’.	
Bill Type :	01	
14-digit Bill Account No. :	Please key in the “14-digit Payment Reference Number ()” [This Payment Reference Number is for this admission deposit payment only. Please DO NOT use it for any other payment of University fees in future.]	

- Ensure the right ATM machine is selected. Do Not simply transfer money into the University’s bank account. Please note that the University can only identify your payment through “Bill Payment Service”.
 - Please retain a photocopy of the ATM transaction advice OR the internet bank payment confirmation for your proof of payment.
- b. **HKD Bank Draft (for payment to be made outside Hong Kong):**
HKD bank draft should be drawn on any bank in Hong Kong and made payable to "The University of Hong Kong". Please write your Name, Payment Reference Number (as mentioned in 2(a) above) and nature of payment at the back of the bank draft and send it to the Admissions Office of Registry at MG14 Main Building, The University of Hong Kong, Pokfulam, Hong Kong. Please retain a photocopy of the bank draft for your own record.

c. Wire Transfer (for payment to be made outside Hong Kong):

The detailed information for arrangement of HKD payment via wire transfer is given below:-

Account Name: The University of Hong Kong

Account Number: 002-222834-002

Banker's Name: The Hong Kong & Shanghai Banking Corporation Ltd. Hong Kong

Banker's Address: HSBC Main Building, 1 Queen's Road Central, Hong Kong

SWIFT Code: HSBCHKHCHKH

Please quote the Payment Reference Number (as mentioned in 2(a) above) and your Name in the “Remittance Information” section of the bank wire transfer application form.

All bank charges including those incurred outside your home country would be absorbed by the remitter or sender. After deducting all the bank charges, the net payment amount must be equal to the admission fee. Your Name and Payment Reference Number ([REDACTED]) must be clearly written on the wire transfer receipt.

d. Through Payment by WeChat Pay, Alipay or AlipayHK:

If you are a registered user of WeChat Pay (China or Hong Kong Wallet), Alipay or AlipayHK, you can scan the following QR Code in the Mobile App to make payment:



- Select the Bill Type '01' Composition Fee
- Enter the Payment Reference Number ([REDACTED]) (as mentioned in 2(a) above)
- Enter the HKD amount

3. Please upload your payment proof of admission deposit (e.g. ATM transaction advice / internet bank payment confirmation / bank confirmation of wire transfer application / screenshot of WeChat Pay, Alipay or AlipayHK payment record) to the HKU Admissions Office's system via your offer account as soon as possible.
4. After your student registration with the University, you can login your HKU Portal account to review the payment transaction and/or download the official receipt for the admission deposit paid.

Enquiry

Please contact the Student Section of the Finance and Enterprises Office at 852-28592337 or send e-mail to "feo_student@hku.hk" with your Payment Reference Number ([REDACTED]) (as mentioned in 2(a) above) if you have any questions on the above payment procedures.